DATE _____

TIME _____

PLACE _____

DP-12

MEMORANDUM OF CONFERENCE

STUDENT'S NAME _____ WVEIS # _____

LAST FIRST MIDDLE

PERSONS ATTENDING (name and position):	REASON FOR CONFERENCE:
_____	_____
_____	_____
_____	_____

ISSUES/CONCERNS DISCUSSED: _____

RESULTS/RECOMMENDATIONS: _____

FORMS GIVEN TO PARENT/GUARDIAN: _____

_____

SIGNATURE TITLE

REVISED 12/15