

West Virginia Board of Education  
Policy 5310  
PROFESSIONAL GROWTH AND DEVELOPMENT PLAN  
Developed on or before \_\_\_\_\_

Employee \_\_\_\_\_ Date Began \_\_\_\_\_  
Position \_\_\_\_\_ Completion Date \_\_\_\_\_  
Responsibility Area \_\_\_\_\_

Goal(s) – Professional

Objectives and Activities

Criteria to Measure Achievement of Goal(s)

*This plan was mutually developed by the employee and evaluator*

\_\_\_\_\_  
*Employee's Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Evaluator's Signature*

\_\_\_\_\_  
*Date*

**REVIEW OF PROFESSIONAL GROWTH AND DEVELOPMENT PLAN**

(On or before June 1)

Progress toward achievement of goal(s)

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**ADDITIONAL INFORMATION**

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Signatures below indicate this review has been read and discussed by the employee and evaluator.

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*Employee's Signature*

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*Date*

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*Evaluator's Signature*

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*Date*