

**Raleigh County Schools
Federal Programs
Parent/Family Engagement Proposal**

School _____ Date proposal submitted _____

Type of Family Involvement Training – (ex: math, reading, technology, STEM, Social Emotional Learning, Whole Child Education) _____

Name of facilitator/s _____

Email of facilitator/s _____

Title of Parent/Family Engagement Training _____

Date of Parent/Family Engagement Training _____

Cost of Materials _____ **Food Cost** _____

FOOD/BEVERAGES MAY ONLY BE SERVED WITHIN LUNCH AND DINNER HOUR & FOOD QUANTITIES MUST BE LIMITED.

Provide a brief synopsis of how the materials will be used for the parent training?

What is the connection to the school's Strategic Plan Goals? _____

Submit agenda, artifacts, sign-ins and evaluations after sessions to jcarnes@k12.wv.us

Administrator's signature

Requesting Teacher/Coach Signature

Please forward completed proposal form to:

Jami Hughes jlhughes@k12.wv.us

Date proposal received _____

Meets Criteria _____ Funding _____ Final Approval _____ Notify school _____

Documentation Completed _____ (sign ins _____ agenda _____ artifacts/materials/notes _____
evaluation summary _____ packing slips _____ food receipts _____)

OFFICE USE ONLY

Materials: \$ _____

Stipends \$ _____

Estimated Cost \$ _____

FINAL Total Cost : \$ _____