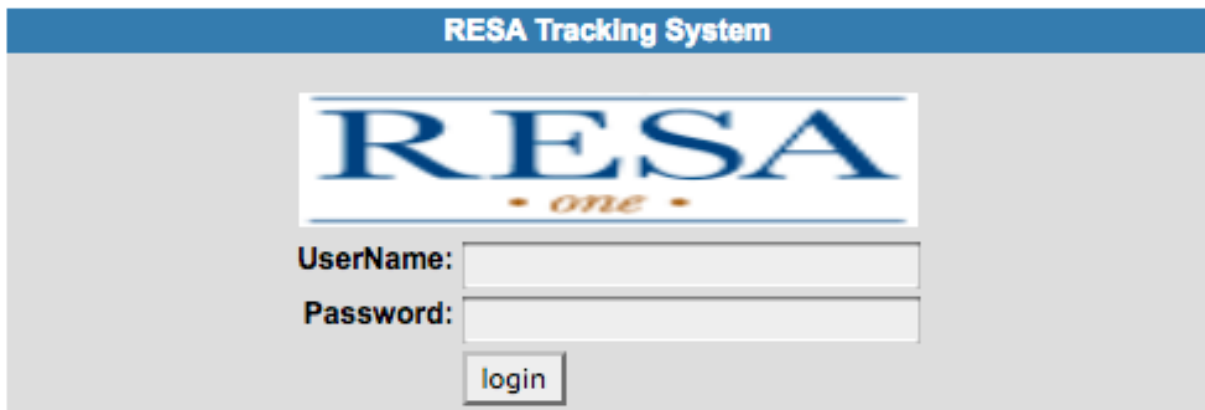




- Now that you have your username and password navigate to the OZ work order system. Return to: [Employees | County Shortcuts | Technology Work Orders | Enter a Work Order](#)

- When you select Enter a Work Order you will be forwarded to RESA One Tracking System. [Enter Your Username and Password](#)



RESA Tracking System

**RESA**  
*• one •*

UserName:

Password:

login

[ [Register for an Account](#) ]

5. Select Create Work Order
  
6. From the Pull down menu, select the Equipment Type for the Work Order.
  
7. From the pull down menu, select the Equipment Name.
  
8. In the Short Description box, put a brief summary.
  
9. In the Description box, please include the asset tag of the computer, the room number, and the Teacher's name.
  
10. Click the Submit button.