

504 DISCIPLINE MEETING AGENDA _____ (DATE)

STUDENT _____

SCHOOL _____

- _____ **MEETING INVITATION** (Obtain signed meeting invitation to proceed)
- _____ **STATE PURPOSE OF MEETING:** Discipline Meeting
- _____ **INTRODUCE ALL PARTIES PRESENT**
- _____ **ASSIGN SOMEONE TO COMPLETE THE 504 MEMORANDUM OF CONFERENCE FORM.**

IF CONTINUING PLAN

- _____ Review current incident (DRF)
- _____ Complete Disciplinary Action Review Form
- _____ Complete and present Prior Written Notice Form

IF BEHAVIOR WAS A MANIFESTATION OF THE STUDENT'S DISABILITY

- _____ Conduct a Functional Behavior Assessment (FBA)
- _____ Develop a Behavior Intervention Plan (BIP)

IF BEHAVIOR WAS NOT A MANIFESTATION OF THE STUDENT'S DISABILITY

- _____ Discipline student as a student without a disability,
- _____ Provide access to curriculum in an alternate setting.
- _____ Document how access to curriculum will be provided.