



# RALEIGH COUNTY SCHOOLS

105 ADAIR STREET  
BECKLEY, WV 25801  
PHONE: (304) 256-4500

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## *REQUEST FOR TRANSCRIPT OR VERIFICATION OF GRADUATION DATE*

DATE REQUESTED: \_\_\_\_\_

TIME REQUESTED: \_\_\_\_\_

NAME:

FIRST \_\_\_\_\_ MIDDLE \_\_\_\_\_ LAST \_\_\_\_\_ MAIDEN \_\_\_\_\_

CURRENT MAILING  
ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_

LAST HIGH SCHOOL ATTENDED \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_

YEAR GRADUATED \_\_\_\_\_

SIGNATURE \_\_\_\_\_

\*\*\*\*\* THERE WILL BE A **\$5.00 FEE** FOR ALL TRANSCRIPTS \*\*\*\*\*

PAYMENT: CHECK, OR MONEY ORDER MADE OUT TO RALEIGH COUNTY SCHOOLS

PLEASE MAIL THIS FORM WITH PAYMENT TO:

**RALEIGH COUNTY SCHOOLS  
ATTENTION: ATTENDANCE DEPARTMENT  
105 ADAIR STREET  
BECKLEY, WV 25801**