

### VISITORS TO THE SCHOOL

In accordance with Safe Schools guidelines, visitors are required to report to the school office and receive permission to be on the school grounds. If the Principal so desires the visitor may be issued a visitor's permit that will allow him/her to conduct his/her business on school property.

No pupil shall be contacted by any visitor prior to receiving permission from the office of the Principal

Any person who has not registered with the school office is illegally on school property and shall be asked to provide identification or leave the school grounds. Any person loitering on school property who refused to leave the grounds when requested, or who creates a disturbance, may be subject to legal action.

Raleigh County Board of Education employees are to advise the Principal or the school secretary when they are in the building.

APPROVED: June 10, 2003